

# Perceptive MyTrials® Account Creation Guide

## Create a Perceptive MyTrials Account

- 1 Go to [www.mytrials.com](http://www.mytrials.com)
- 2 Click Register New Account.

### Register

**Note:** The blue fields are required.

- 1 Enter a username that you will use to log into MyTrials. The following rules apply to the username:
  - It must be unique in the MyTrials system
  - It must be between 8 and 64 characters
  - It can use the following symbols: . - \_
  - It can be an email address with one @ symbol
- 2 Enter a password for your account. This must be case-sensitive.
- 3 Confirm the password.
- 4 Underneath the CAPTCH box, enter the letters and numbers that appear in the CAPTCHA box.
- 5 Enter the required profile information, and any optional information that you want to associate with your profile.
- 6 Click Next.

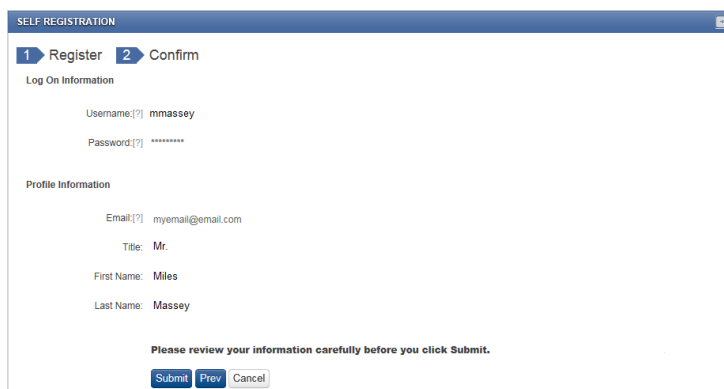
The screenshot shows the 'SELF REGISTRATION' page with two steps: '1 Register' and '2 Confirm'. The 'Log On Information' section includes fields for Username, Password, and Confirm Password, all marked as required with a blue question mark. A CAPTCHA image shows the word 'SUM' in blue and green letters. Below it is a 'Reload' button and a text entry field labeled 'Type the Letters and Numbers:'. The 'Profile Information' section includes fields for Email, Confirm Email, Title (a dropdown menu), First Name, Last Name, Suffix, Organization, Address Line 1, Address Line 2, Address Line 3, Town/City, State (a dropdown menu), and Province/State/County (a text field).

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## Confirm

- 1 Check the registration details and then click Submit to create your account.

**Note:** Do not navigate away from the page while your account is being created. Perceptive MyTrials will confirm your registration once the account has been created and you will receive an email with your registration details.



The screenshot shows a web browser window titled "SELF REGISTRATION". At the top, there are two steps: "1 Register" and "2 Confirm", with "2 Confirm" being the active step. Below the steps, there are two sections: "Log On Information" and "Profile Information".

**Log On Information**

- Username[?]: mmassey
- Password[?]: \*\*\*\*\*

**Profile Information**

- Email[?]: myemail@email.com
- Title: Mr.
- First Name: Miles
- Last Name: Massey

At the bottom of the form, there is a warning: "Please review your information carefully before you click Submit." Below this warning are three buttons: "Submit" (highlighted in blue), "Prev", and "Cancel".

- 2 Click OK.